

**MINUTES OF WOULDHAM PARISH COUNCIL MEETING  
TUESDAY 1<sup>st</sup> March 2016 AT 7.30PM  
WOULDHAM VILLAGE HALL**

Present:

<b>1.</b>	<p><b>APOLOGIES</b> Cllr Tim Fulwell Cllr Andy Marr Present: Cllr Head, Cllr Goode, Cllr Parris, Cllr Adams, Cllr Fitzwater Cllr Jukes BCllr Davis BCllr Dalton Clerk Nicky Grimes Cllr P. Homewood 2 members of public</p> <p><b>Welcome to Martin Jukes our latest Councillor</b></p>	
<b>2.</b>	<p><b>MINUTES</b> The minutes of the Parish council meeting held on the 02/02/2016 were proposed by Cllr Adams and seconded by Cllr Parris to be a true record of proceedings. It was agreed by all other councillors that the minutes were to be signed by the Chairman.</p>	
<b>3.</b>	<p><b>MATTERS ARISING FROM MINUTES</b> From the previous minutes Cllr Goode agrees with Cllr Adams that consultation is better than confrontation. Members agreed that any other matters arising from the minutes would be dealt with under the appropriate heading, as the meeting progressed through the agenda. Cllr Head states that Martin Jukes signed declaration of office on 9<sup>th</sup> February, witnessed by N. Grimes</p>	
<b>4.</b>	<p><b>DECLARATIONS OF INTEREST</b> Cllr Head Grounds Maintenance</p>	
<b>5.</b> <b>5.1</b>          <b>5.2</b>	<p><b>EXTERNAL REPORTS</b> <b>Borough Councillor:</b> BCllr Dalton states that the 3 Village Liaison group (Aylesford, Burham, Wouldham) is to be reinstated. First meeting 9<sup>th</sup> March 7.30 in Burham Parish Office. 2 elected council members from each PC. First subject Lower Thames Crossing. Cllr Homewood is invited. Cllr Head requests clerk to come for reports but Council proposes only 2 Councillors to attend. Cllr Head and Cllr Adams. This group will be a talk shop working together for a common cause so continuity of personnel is important. Pam Saunders clerk for Burham will be taking the minutes. BCllr Davis states that the recommendation of Bam Nuttall to the Royal Engineers will not occur until after the project is finished, 2017. It will now cost money to apply so BCllr Davis to revisit.</p> <p><b>County Councillor: Peter Homewood</b> Shows copy of email regarding school. We have received Regarding Lower Thames Crossing: Bluebell Hill is no longer being widened, the problem areas are where 3 lanes become 2 at the top and</p>	

Signed \_\_\_\_\_

Dated \_\_\_\_\_

<p>5.3</p>	<p>the bottom causing long queues for the M2 and M20. Cllr Homewood has asked for lines to be repainted on roundabout. Cllr Homewood informed about CCTV progressing. Discussion on Peters Bridge being open for construction lorries but for the lorries to avoid Wouldham. He would support an “unsuitable for HGV” sign at Hall Road. Michael Heath, previously of KCC said there would be a 7.5ton limit on the bridge and surrounding roads but this is now unlikely. Cllr Homewood might support a limit on Hall Road, could be open to discussion. BCllr Davis comments that Wouldham Roads are able to take the weight of HGV’s but are not wide enough which will give Wouldham a case. James Rutherford sent figures to clerk in November relating to damage to houses and roads by HGV’s. Due to construction methods and shallow footings the houses could be damaged by HGV’s. No survey has been done on the High St to confirm it’s unsuitability. Clerk to produce folder for Jamie Hare.</p> <p><b>Police report:</b> 3 Crime reports, all Knowle Rd car park. No ASB. Hall Rd trouble seems to have disappeared. Cllr Parris reports someone breaking into garage in High St, no-one has reported. PCSO asks for garage to be checked for tampering. Discussion on CCTV in car park and lighting. Do police fund cameras in hot spots? They do have cameras, where they are placed is down to Safety Unit (Clerk and BCllr Davis have looked into using this camera but unable to track down). Need a higher number of crime reports than Wouldham has. Is there any information on dummy cameras? They do have an effect but it’s a small village, word would get round that they are fake. The PCSO stated that a concern in Eccles about a child being followed by men was a misunderstanding and has been sorted.</p>	<p>Clerk</p>
<p>5.4</p> <p>5.5</p>	<p><b>Neighbourhood Watch Scheme:</b> None</p> <p><b>Youth Club:</b> Report received.</p>	
<p>6.</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p>	<p><b>PLANNING</b></p> <p><b>Planning applications considered and commented upon by the Planning Committee</b> <u>TM/15/03982/FL 120 High St Wouldham N/C</u> <u>TM/16/00327/FL 26 High St Wouldham N/C</u> <u>TM/16/00288/FL 17 Oldfield Drive Wouldham passed to clerk</u></p> <p><b>Planning consents issued:</b> None</p> <p><b>Planning applications refused</b> TM/15/03556/ Downs Farm</p> <p><b>Other planning issues:</b> None</p>	
<p>7.</p>	<p><b>PETERS VILLAGE</b></p> <p><b>Traffic Survey:</b> Cllr Parris proposes we agree to do our own survey Cllr Goode seconds For 5 Abstain 1</p>	

Signed \_\_\_\_\_

Dated \_\_\_\_\_

	Discussion on whether KCC will accept the information. BCLlr Dalton states the survey carried out in Eccles was vitally important. Discussion on buying own equipment, which could then be hired out. BCLlr Davis states information should be presented by an official Company. Clerk to ask for previous reports to show information given. Confirm Company used is acceptable. Discussion on using volunteers at the side of the road. Will types of vehicles be identified? All agree report needs to be done before bridge opens.	Clerk
8.	<b>MEMBERS OF PUBLIC</b> James Rutherford: Concerned about TRO decided in November, will forward data. Buses knocked down wall in High St again.	
9.	<b>STREET LIGHTING:</b> KCC have advised lights to remain on or dimmed once LED lights are on.	
10.	<b>HIGHWAYS AND VERGES:</b> First Rural cut of the year due 17 <sup>th</sup> March. 13 High St large pot hole. Report to Kris. Horse riders concerned about High St traffic, are there any options for them? Not on the Rec. but hopefully once High St DYL and TRO sorted there will be more passing spaces. Cllr Parris to put Dog poo signs up tramway. Would need permission to put on lamp posts in village. Contact UK Power networks can we use their posts? Who is responsible for litter at sides of roads? No-one. Winchester House to Borstal litter at sides of road.	Clerk           Clerk
11.	<b>FOOTPATHS/PROW:</b> Black robin steps footpath 6 needs topping with stone. Hill Rd, nothing has been resolved. Still deteriorating.	Clerk
12.	<b>ALLOTMENTS:</b> No report. Rents due next month 30/3	Clerk
13.	<b>WOULDHAM COMMON:</b> No report. E mail re: Shoulder of Mutton on FB and Borstal	Clerk
14. 14.1 14.2	<b>VILLAGE HALL:</b> <b>Existing Hall:</b> No report <b>New Hall</b> Following on from the February minutes where Cllr Fulwell reported that there was no further work being done on the lottery bid for the new Village Hall, and Cllr’s Head and Adams seeing the new plans for the PV Community Centre and realising that it will not be moved closer to Wouldham, David Bucket (WPC internal auditor) mentioned the Public Works Loan Board to the clerk as a way of getting money for Capital projects. Cllr Head wonders if this can be used to re-start the Village Hall project, applying again with new figures hoping they would be more receptive. This would need a village referendum. These are her suggestions: Get planning permission for the old hall to increase value, use KCC match funding (up to £50k), PV Community Centre is more of a Sports Hall and not suitable for meeting etc. a Village Hall in Wouldham could also be used by PV. The builders of the new Community Centre may be able to give a low cost quote as materials are coming in to village anyway. There are concerns about housing CCTV in The Medway but this	

Signed \_\_\_\_\_

Dated \_\_\_\_\_

	<p>could be transferred to new hall once built. WPC have enquired about land behind existing hall for access.</p> <p>Planning permission has expired for new hall but would hope BClIrr's would back reinstatement. Trenport have agreed to lift covenant for selling old village hall.</p> <p>Discussion comments: Car park might need to be bigger, new hall would be in a good position for the new school, BClIrr Dalton has suggested to Trenport that a badminton court and a high ceiling may not be useful, WPC asked him not to comment about this on behalf of WPC.</p> <p>Consideration of the old school as a village facility, would a new hall be financially viable?</p>	
15.	<p><b>RECREATION GROUND:</b> ClIrr Head horses not allowed on Rec.</p> <p><b>CCTV</b> Quote decided on by the CCTV Committee is £3752 + VAT, this may be lower once quote confirmed. Medway are still happy to host box. ClIrr Parris proposes we go ahead with CCTV ClIrr Jukes seconds For 5 Against 1</p> <p>Discussion: only 4.5% of village use that car park, consider the running costs of CCTV, parts of car park should be made secure and rented out. Tin shed on Rec need repair, ClIrr Jukes to have a look Plastic picnic Bench, framework is good so get new bench. Price it. ClIrr Jukes to put in new bin, have drilled holes, will need cement to fix.</p>	clerk
16.	<p><b>ADMINISTRATIVE AND FINANCIAL MATTERS:</b></p>	
16.1	<p><b>Approval of accounts: ClIrr Adams to sign</b> Website wouldhamvillage.com is linked to wouldhampc.kentparishes.co.uk. It is full of historical photos and is important not to lose. ClIrr Fitzwater proposes we purchase website ClIrr Goode seconds All in favour</p>	
16.2	<p><b>Discuss and approve matters for Parish Magazine:</b> Fun Day report, CCTV agreement, Traffic survey, River wall structural engineer. Dog poo can go in any bin except in childrens area.</p>	
17.	<p><b>CORRESPONDENCE:</b> Dog poo bins on High St. Electoral boundary changes, bench at Shoulder of Mutton.</p>	
18.	<p><b>DATE OF NEXT MEETING:</b> 5<sup>th</sup> April 2016</p>	
19.	<p><b>QUESTIONS FROM COUNCILLORS, CHAIRPERSON AND CLERK:</b> BClIrr is asked if a new bin would be a possibility. He states that it costs £55k per annum to empty bins, he doubts if new bins would be put in an existing area but that PV would have some. Lower Thames Crossing: waiting for liaison group to report before commenting.</p> <p><b>Meeting closed 9.40</b></p>	

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**Wouldham Parish Council- cashflow to end of financial year 2015-2016**  
**for the February meeting**

**Bank Account Balance as at 25.02.16**

<b>Balance brought forward from January 25th 2016</b>		<b>Reserve</b>
<b>Less payments Feb 16 meeting</b>		
<b>Current account Nat West</b>	£ 100.00	
<b>Savings account Nationwide</b>	£ 10,336.32	
<b>Reserve account Nat West</b>	£ 31,415.80	£32,324.94
<b>Monies belonging to Youth Club</b>	£ 83.00	
<b>Monies belonging to Fun Day (incl 2016 budget)</b>	£ 826.14	
	£ 42,761.26	

**Receipts**

<b>Interest</b>	1.34	
<b>Credit</b>		
<b>Staples</b>	34.98	
<b>Wayleave</b>	75.19	
	£ 111.51	£32,436.45

**Cheques cleared up to February 25th 2016**

3056	N Grimes	Salary	£ 1,017.08	
3057	F Rance	Litter warden	£ 185.66	
3058	CXK	Youth club trip	£ 177.00	
3059	CANCELLED CHEQUE			
3060	Staples	Stationary	£ 46.55	
3061	E On	January	£ 21.27	
3062	Four Jays	Fun Day	£ 187.20	
3063	Bird Man	Fun Day	£ 375.00	
			<u>£ 2,009.76</u>	£30,426.69

**Cheques to be approved March meeting**

3064	N Grimes	Salary	£ 1,072.96
3065	F Rance	Litter warden	£ 185.86
3066	HMRC	PAYE	£ 84.26
3067	Glasdon	Litter bin	£ 159.10
3068	E On	February	£ 21.99
3069	KCC	Litter sacks	£ 47.98
3070	Village hall	Hall hire	£ 48.00
			<u>£ 1,620.15</u>

**Estimated Balance carried forward to March 2016**

<b>Current account Nat West</b>	£ 100.00
<b>Savings account Nationwide</b>	£ 10,336.32
<b>Reserve account Nat West</b>	£ 28,806.54
	<u>£ 39,242.86</u>

Signed \_\_\_\_\_

Dated \_\_\_\_\_

Signed \_\_\_\_\_

Dated \_\_\_\_\_